(DRAFT)

Minutes of Meeting BOARD FOR CONTRACTORS INFORMAL FACT-FINDING CONFERENCES February 19, 2009 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mark Cronin, Board member, presided. No other Board members were present.

Dean Weston Ricks and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case C = Complainant/Claimant

Lic = Licensing Application A = Applicant

RF = Recovery Fund Claim R = Respondent/Regulant

Trades = Tradesmen Disciplinary Case/Application W = Witness Atty = Attorney

Participants

1. Joe Sacra Jr Construction Inc.

File Number #2008-02771 (Disc)

(NO DECISION MADE)

Joe T. Sacra, Jr. – R

Dorothy Wynne – C

Dottie Sacra – W

Don Wynne – W

2. Christopher Roberts None t/a Designer Decks of VA File Number 2009-01109 (Disc)

3. Daniel Maddox Inc.

File Number 2008-04056 (Disc)

(NO DECISION MADE)

Shaunnessey Donahue – C

Erin Upchurch – W

4. Reliable Pavement Maintenance None File Number 2009-02270 (Disc.)

(NO DECISION MADE)

(NO DECISION MADE)

5. Steven Thomas Waters
t/a Built Rite Improvements
File Number 2009-02259 (Disc.)
(NO DECISION MADE)

6. C & C Building Services, Inc.
t/a Custom Chimney Service & Repair
File Number 2009-02249 (Disc.)
(NO DECISION MADE)

The meeting adjourned at 1:33 p.m.

BOARD FOR CONTRACTORS

Robert M. Kirby, Chairman

Jay DeBoer, Secretary

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Custodian of Records